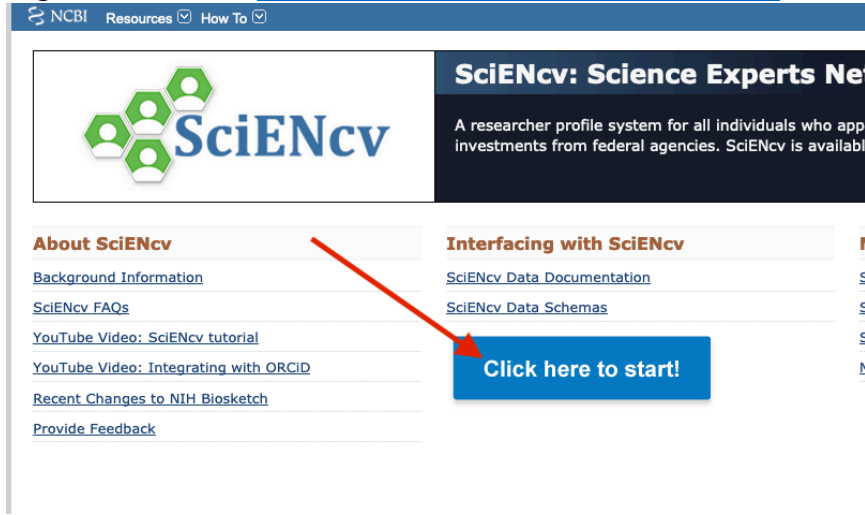


## How to Generate an NSF Biosketch with SciENcv

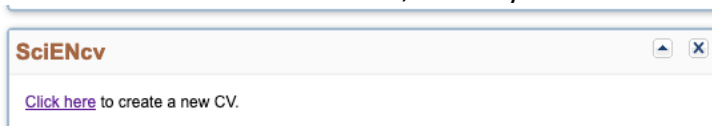
1. Log into SciENcv at <https://www.ncbi.nlm.nih.gov/sciencv/>.



2. Click the start button, then click the link to sign in with your eRA Commons ID.



3. You will be redirected to the NCBI login screen. After entering your credentials, you will be redirected back to the SciENcv website, where you will have the option to create a new CV.



4. Choose the options indicated below:

### Create a New Biosketch

**Biosketch name**   
*Enter a name to help you to identify this biosketch*

**Format**

NIH Biosketch

NIH Fellowship Biosketch

NSF Biosketch

IES Biosketch

*Select a format for this biosketch*

**Choose data source**

Start with a blank document

Existing Biosketch:  
*You do not have an existing biosketch to copy.*

External source:   
*You must [link to a NSF account](#) to use this option.  
Documentation on how to link an external account is available [here](#).*

**Sharing**

Private

Public

*You can change the shared settings at any time.*

5. You will then be taken to a screen to build out your NSF biosketch.

6. You can edit your name (add credentials, middle initial, etc) and add an address/email by clicking the Edit button next to your name.

**Edit Personal Information**

**Required Information**

First Name: \*  \* required field

Last Name: \*

**Optional Information**

[+ add another address line](#)

City:

State:

Country:

Postal/zip code:

Email:

ORCID ID: [Add your ORCID ID to this profile?](#)

7. Add degrees and postdoctoral positions in the Professional Preparation section:

**A. PROFESSIONAL PREPARATION**

List undergraduate and graduate education and postdoctoral training. List the year the degree was received as well as inclusive dates of postdoctoral training.  
You have not listed any degree or training. Please [add one](#).

**B. APPOINTMENTS**

List, in reverse chronological order, all academic/professional appointments beginning with the current appointment.  
You have not listed any employment. Please [add one](#).

**C. PRODUCTS**

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Save citations](#) ]  
You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

8. Enter degrees earned with the Degree radio button checked.

**Add new degree**

This entry is  Degree  Training

School: \*

City:

State/Province:

Country:

Degree: \* Choose a degree

Field of Study:

From: MM YYYY To: MM YYYY \*

[Save](#) [Save & add another entry](#) [Cancel](#)

9. Enter postdoctoral positions with the Training radio button checked. Choose Postdoctoral Fellow from the Training dropdown menu.

**Add new training**

This entry is  Degree  Training

Organization: \*

City:

State/Province:

Country:

Training: 

- ✓ NIH training grant
- Fellow
- Graduate Student
- Postdoctoral Fellow
- Resident
- Other training

Description:

From: YYYY (leave blank if present)

[Save](#) [Save & add another entry](#) [Cancel](#)

10. Next enter academic appointments (not postdoc positions). These can be entered in any order; the system will sort them correctly.

#### A. PROFESSIONAL PREPARATION

List undergraduate and graduate education and postdoctoral training. List the year the degree was received as well as inclusive dates of postdoctoral training.

You have not listed any degree or training. Please [add one](#).

#### B. APPOINTMENTS

List, in reverse chronological order, all academic/professional appointments beginning with the current appointment.

You have not listed any employment. Please [add one](#).

#### C. PRODUCTS

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Save citations](#) ]

You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

11. To start entering products/publications, click 'Select citations' next to each products section. The list will pre-populate with all of your publications in PubMed. Select five citations for each section. Choosing more than five will result in an error.


12. If the citation you want is not included in the list, you can add citations in My Bibliography:

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Save citations](#) ]

You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

• Sort by:  Select: [None](#) 0 item(s) selected [Add citations](#) [Go to My Bibliography](#)



13. From there, you can choose a method to add your additional citations.

⚙️ [Manage citations](#) [+ Add citations](#) [Filter citations](#)

<input type="checkbox"/>	<a href="#">From PubMed</a>
<input type="checkbox"/>	<a href="#">From a file</a>
<input type="checkbox"/>	<a href="#">Manually</a>

[The Future of Chemical Chemistry](#). ACS Cent Sci. 2018;4(8):952-959. doi:10.1021/acscentsci.8b00251. Epub 2018 Jul 23. PMID: 30158202. PubMed Central PMCID: PMC6107959

14. Last, add your synergistic activities to the bottom section. Each entry should list only one synergistic activity.

15. Once your biosketch is complete, download as PDF. This PDF is acceptable for upload to Fastlane and research.gov.

**Download:** [PDF](#) [Word](#) [XML](#)