PI notified of final approval, receives fully signed contract

Provide requested information in HawkIRB for IRB and HRPP committee review/approvals

PI / Dept / Study Team

DSP consults with other offices as needed:

* Human Subjects Office
* General Counsel
* Conflict of Interest in Research
* Research Billing Compliance
* UIRF
* Risk Management

DSP obtains signatures on final CTA and budget

GAO assigns MFK, issues AAAN, alerts PI

Notify DSP when budget is final

Negotiate budget

DSP

Other UI Parties

**After DSP receives notice of IRB approval**, contract is ready to award. Award notice (AAAN) is passed to Grant Accounting (GAO)

When contract terms are final: DSP enters approval date in HawkIRB

Submit IRB application; link to routing form in Section III (funding)

If routing form is complete, DSP negotiates terms of CTA

Route Clinical Trial Agreement (CTA), **draft** budget and Protocol to DSP