

**From:** [Moschetto, Michael T CIV USN CNR ARLINGTON VA \(USA\)](#)  
**To:** [Klein, Angela J](#)  
**Subject:** [External] FW: Property Management System Analysis (PMSA) 4th Quarter Desk Review University Of Iowa Engagement Letter response due 8/7/23  
**Date:** Thursday, August 10, 2023 9:46:35 AM  
**Attachments:** [image001.png](#)

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Good Morning Angela,

I just received confirmation that subject PMSA review has been waived, therefore no need to respond to my request for information in the email chain below. Thank you!

V/R,  
Michael Moschetto  
Administrative Contracting Officer  
Office of Naval Research – Chicago – N62880 (Virtual Office)  
Zoom Government Phone: 📞 (217) 275-0158  
Email: [Michael.T.Moschetto.civ@us.navy.mil](mailto:Michael.T.Moschetto.civ@us.navy.mil)  
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**From:** Moschetto, Michael T CIV USN CNR ARLINGTON VA (USA)  
**Sent:** Thursday, August 10, 2023 9:11 AM  
**To:** 'Klein, Angela J' <[angela-klein@uiowa.edu](mailto:angela-klein@uiowa.edu)>  
**Subject:** FW: Property Management System Analysis (PMSA) 4th Quarter Desk Review University Of Iowa Engagement Letter response due 8/7/23

Hi Angie,

Since I just processed a modification to transfer the Government Property/CAP from W900KK-17-C-0012 to HQ0860-23-C-7604 subject PMSA may no longer be required. I have sent a request to our Plant Clearance Officer requesting the review to be waived. Please hold off on submitting the below requested information. I will send an update to confirm if the PMSA has been waived in an email to follow.

Thank you!

V/R,  
Michael Moschetto  
Administrative Contracting Officer

Office of Naval Research – Chicago – N62880 (Virtual Office)

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**From:** Moschetto, Michael T CIV USN CNR ARLINGTON VA (USA)

**Sent:** Tuesday, August 8, 2023 11:14 AM

**To:** Klein, Angela J <[angela-klein@uiowa.edu](mailto:angela-klein@uiowa.edu)>

**Cc:** [lynn-hudachek@uiowa.edu](mailto:lynn-hudachek@uiowa.edu)

**Subject:** RE: Property Management System Analysis (PMSA) 4th Quarter Desk Review University Of Iowa Engagement Letter response due 8/7/23

Good Morning Angela,

I am following up on the below request for items related to the PMSA Review. Please note that if the disposition request is submitted for W900KK-17-C-0012 in the GFP module this week it may be possible for me to request a waiver of subject review if there is no other Government Property in our system of record, provided I can disposition the property in a timely manner.

V/R,

Michael Moschetto

Administrative Contracting Officer

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**From:** Moschetto, Michael T CIV USN CNR ARLINGTON VA (USA)

<[michael.t.moschetto.civ@us.navy.mil](mailto:michael.t.moschetto.civ@us.navy.mil)>

**Sent:** Monday, July 24, 2023 1:21 PM

**To:** Klein, Angela J <[angela-klein@uiowa.edu](mailto:angela-klein@uiowa.edu)>

**Cc:** [lynn-hudachek@uiowa.edu](mailto:lynn-hudachek@uiowa.edu); Moschetto, Michael T CIV USN CNR ARLINGTON VA (USA)

<[michael.t.moschetto.civ@us.navy.mil](mailto:michael.t.moschetto.civ@us.navy.mil)>

**Subject:** Property Management System Analysis (PMSA) 4th Quarter Desk Review University Of Iowa

Engagement Letter response due 8/7/23

Good Afternoon Angela,

At this time, the Office of Naval Research, Chicago Regional Office is in the process of performing an Annual Limited Property Management System Analysis (PMSA) at your organization.

The last review was conducted January 2022 at which time there were no reported findings. The areas of property management, reporting, disposition, records, physical inventory and property closeout will be reviewed to determine whether the University is in compliance with applicable Federal regulations for managing Government owned property accountable to the University. Any comments and/or findings that are identified under the areas reviewed will be provided to the University. The University's policies and procedures for Property Management will be reviewed to ensure that your system adequately protects, preserves and accounts for Government owned property under your stewardship.

In order to complete the limited review, it is requested that the University provide the following data:

- 1) A copy of your most recent consolidated Property Manual showing Federal Government Property sections
- 2) A listing of all Government Property (Contractor Acquired Property & Government Furnished Equipment) that is under the administrative cognizance of ONR. The listing should include all Government property in custody of the Institution and its subcontractors. (See FAR 52.245-1(f)(1)(iii) for specific details of a property record).
- 3) A copy of the last completed Physical Inventory of Government Property (date, results and reconciliation).
- 4) A copy the latest Institution Self-Assessment (as required by FAR 52-245-1(b)(4).
- 5) A statement that all Government Property is currently being used, safeguarded and maintained.
- 6) Any Requests for Disposition Instructions that are needed due to the Government property no longer needed for award performance
- 7) Any Loss, Damage, Destruction or Theft (LDD&T) Reports that are need for Relief of Accountability due either loss, damage, destruction or theft of

Government property.

8) Copies of all late/overdue final property reports.

9) Copies of correspondence regarding any outstanding property related issues.

10) A copy of the University's most recent A-133 audit report.

Please provide the requested information via email no later than August 7, 2023. Your replies may be included as annotations to this letter (Please place in a word document with replies in a different font/color).

V/R,

Michael Moschetto

Administrative Contracting Officer

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Email: [Michael.T.Moschetto.civ@us.navy.mil](mailto:Michael.T.Moschetto.civ@us.navy.mil)

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